

**COMMUNICATIONS COMMITTEE MEETING  
TUESDAY, JANUARY 23, 2007, 4:00 PM  
KIAWAH ISLAND MUNICIPAL CENTER  
2<sup>ND</sup> FLOOR CONFERENCE ROOM**

**Minutes**

**I Call to Order:** Mr. Burnaford called the meeting to order at 4:00 PM.

**I. FOIA: Notice of this meeting has been published, posted and in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.**

**II. Roll Call**

Present: Alan Burnaford, Chairman  
Lillian Hoopman  
Kelly Bragg  
Lee Anne Taylor  
Armand Glassman

Also Present: Amber Simmons, Town Clerk  
Tumiko Rucker, Town Administrator  
Joe Bunting, KICA  
Tammy McAdory, KICA  
Wendy Kulick

Absent: Russell Crane

**III. Minutes: Communication Committee Meeting Minutes**

**Dr. Glassman moved to approve the minutes as submitted; motion seconded by Mrs. Hoopman. Motion carried unanimously.**

**IV. Old Business:**

**A. Website update**

Mr. Burnaford said that the Town is currently seeking a new vendor to provide website support to the Town's website. Mr. Burnaford said that Mr. Ohlinger failed to meet the Town's deadline and expectations.

Mrs. Rucker noted that the Town has added an additional section to the website for meeting notifications, and an event calendar.

**V. New Business**

**A Town Notes/Digest**

The committee members discussed the possibility of combining the *Town Notes* and the *Kiawah Island Digest*. They also discussed some of the advantages and disadvantages of combining the two publications.

**Mr. Burnaford moved to create a subcommittee to research the feasibility of combining the *Kiawah Island Town Notes* and the *Kiawah Island Digest*; motion seconded by Ms. Bragg. Motion carried unanimously.**

**Mr. Burnaford moved to appoint Dr. Glassman, Ms. Bragg, and Ms. McAdory to the subcommittee, motion seconded by Ms. Bragg. Motion carried unanimously.**

**B. Report on publishing Kiawah PO's contribution of time and money**

Mr. Burnaford and the committee members discussed obtaining information about Kiawah Island property owners who contribute to local charities for the Post and Courier.

Mr. Burnaford said that he would like to see our property owners recognized for their hard work and dedication to the community.

**C. Replacement for Karen Andrews**

Mr. Burnaford said that the Town is currently interviewing for a replacement for Karen Andrews and until her replacement Amber Simmons, Town Clerk, will act as committee secretary.

**D. Any other business**

**Mr. Burnaford moved to change the Communication Committee meeting date to March 27<sup>th</sup>, 2007 instead of March 20<sup>th</sup>, 2007; motion seconded by Dr. Glassman. Motion carried unanimously.**

**VI. Citizens' Comments: None**

**VII. Adjournment:**

**Dr. Glassman moved to adjourn the meeting at 5:00 PM; motion seconded by Mrs. Hoopman. Motion carried unanimously.**

Submitted by:

\_\_\_\_\_  
Amber Simmons, Town Clerk

APPROVED: \_\_\_\_\_  
Alan Burnaford, Chairman

DATE: \_\_\_\_\_

cc: William G. Wert, Mayor  
Town Council Members  
Tumiko Rucker, Town Administrator