

## Kiawah Island Utility Acquisition Schedule

(Subject to change as more information is received)

Date	Action
Tuesday, August 2	<ul style="list-style-type: none"> <li>• Council decision/affirmation to study KIU Purchase</li> <li>• Utility Task Force Appointed</li> </ul>
Thursday, August 5	<ul style="list-style-type: none"> <li>• Issue RFQ's to Attorney and Engineering firms</li> <li>• Public Notification, Town website</li> </ul>
Thursday, August 8	<ul style="list-style-type: none"> <li>• Receipt of KDP's Formal written notice</li> </ul>
Tuesday, August 9	<ul style="list-style-type: none"> <li>• Kiawah Island Utility Task Force Kickoff Meeting</li> </ul>
Monday, August 15	<ul style="list-style-type: none"> <li>• Attorney RFQ Due date by 5:00 pm</li> </ul>
Monday, August 15	<ul style="list-style-type: none"> <li>• Special Town Council meeting to adopt a Resolution authorizing a referendum</li> </ul>
Tuesday, August 16	<ul style="list-style-type: none"> <li>• UTF meeting to review Attorney RFQs - 11:00 am</li> </ul>
Thursday, August 18	<ul style="list-style-type: none"> <li>• UTF meeting to interview and select an Attorney firm</li> </ul>
Friday, August 19	<ul style="list-style-type: none"> <li>• Notify selected Attorney firm (<i>send cover letter of intent to engage and standard contract/proposal as exhibit to the contract</i>)</li> </ul>
Monday, August 22	<ul style="list-style-type: none"> <li>• Execute Attorney Contract (Haynesworth, Sinkler, Boyd PA - HSB)</li> <li>• Attorney begins work to draft letter to SC Justice Department and referendum question</li> <li>• Engineering RFQ due at 5:00 pm (<b>Extended deadline</b>)</li> </ul>
Tuesday, August 23	<ul style="list-style-type: none"> <li>• UTF meets to recommend engineering firms to interview – 3:00 pm</li> <li>• Develop schedule for discussions and site visits to utilities</li> </ul>
Friday, August 25	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> notice of referendum on authorization to purchase KIU advertised in newspaper (<b>Published 8-24-11</b>)</li> </ul>
Tuesday, August 30	<ul style="list-style-type: none"> <li>• Ways &amp; Means meeting – 9:00 am</li> <li>• Announce selected Attorney firm (HSB) and progress update</li> <li>• Staff to provide financial analysis and funding scenarios</li> <li>• Recommendation to engage bond rating for TOKI Rating</li> <li>• UTF Meeting: Interview/recommend select engineering firms - 2:00 pm</li> </ul>
Wednesday, August 31	<ul style="list-style-type: none"> <li>• Notify selected Engineering firm (<i>send cover letter of intent to engage and standard contract/proposal as exhibit to the contract</i>)</li> </ul>
February , September 2	<ul style="list-style-type: none"> <li>• UTF Meeting: To recommend engineering firms - 4:00 pm</li> </ul>
Monday, September 5	<ul style="list-style-type: none"> <li>• Coordinate ballot and election preparation with State and County Election commission (<b>Completed 08-31-11</b>)</li> <li>• Execute Engineering firm contract (<b>In process as of 9-6-11</b>) – (<b>Jacobs Engineering, William Young</b>)</li> </ul>
Tuesday, September 6	<ul style="list-style-type: none"> <li>• Town Council Meeting</li> <li>• Public hearing and second reading on budget amendment (<b>Approved 9-6-11</b>)</li> <li>• First Reading of Ordinance 2011-7 Special Election Methodology (<b>Approved 9-6-11</b>)</li> <li>• Announce selected attorney and engineering firm (<b>Completed 9-6-11</b>)</li> <li>• Appoint 3<sup>rd</sup> Election Commission member (<b>Completed 9-6-11</b>)</li> <li>• KIU Acquisition Update</li> </ul>
Wednesday, September 7	<ul style="list-style-type: none"> <li>• Seabrook Island Utility Site Visit @ 2:00 pm (<b>Completed, Joe Hall and Tommy West</b>)</li> </ul>
Friday, September 9	<ul style="list-style-type: none"> <li>• Kiawah Island Utility Site Visit @ 2:00 pm (<b>Completed, Becky Dennis and Michael Agin</b>)</li> </ul>
Friday, September 16	<ul style="list-style-type: none"> <li>• UTF meeting with Attorneys (HSB) and Engineers (Jacobs) @ 2:00 pm</li> <li>• Notice to proceed issued for KIU inspection, evaluation, etc.</li> <li>• Discuss schedule of reviews with Engineer (Jacobs)</li> <li>• Discuss visits to Seabrook Island Utility and Kiawah Island Utility</li> </ul>
Wednesday, September 21	<ul style="list-style-type: none"> <li>• Draft PowerPoint presentation for public information meetings issued to UTF</li> </ul>

Sunday, September 25	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> notice of referendum on authorization to purchase KIU advertised in newspaper</li> </ul>
Tuesday, September 27	<ul style="list-style-type: none"> <li>• Election Commission Meeting – (Tiger Wells, Theodore Dubois, HSB and Joe Debney, Charleston County Election Commission)- 10:00 am</li> <li>• Ways &amp; Means Committee Meeting – 1:00 pm</li> <li>• UTF Meeting to review PowerPoint presentation and KIU acquisition update – 3:00 pm <ul style="list-style-type: none"> <li>- Meeting with representatives from the Charleston Water Company (Kin Hill and Wesley Ropp, CFO)</li> <li>- Staff to provide updates on financial analysis and bonding assessment (<i>TBD</i>)</li> </ul> </li> </ul>
Friday, September 30	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> Public Information Meeting – 2:00 pm (Town Hall) <b>(A)</b></li> </ul>
Tuesday, October 4	<ul style="list-style-type: none"> <li>• Town Council Meeting</li> </ul>
Wednesday, October 5	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Public Information Meeting, 7:00 pm (Town Hall)</li> </ul>
Tuesday, October 11	<ul style="list-style-type: none"> <li>• Potential conference call to discuss engineering report</li> </ul>
Saturday, October 15	<ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Public Information meeting, 9:00 am (Town Hall)</li> </ul>
Monday, October 24	<ul style="list-style-type: none"> <li>• Summary of the initial phase from Jacob’s Engineering report to UTF</li> </ul>
Tuesday, October 25	<ul style="list-style-type: none"> <li>• Referendum voting</li> <li>• Ways &amp; Means Committee Meeting – 2:00 pm</li> </ul>
Friday, October 28	<ul style="list-style-type: none"> <li>• Town Election Commission to certify referendum results – 10:00 am</li> </ul>
Monday, October 31	<ul style="list-style-type: none"> <li>• UTF Meeting to discuss Engineering initial report (Executive Session) – 1:00 pm</li> <li>• <b>(A) (E)</b></li> </ul>
Tuesday, November 1	<ul style="list-style-type: none"> <li>• Town Council Meeting – 2:00 pm</li> <li>• Review referendum results</li> <li>• Authorize Attorney (HSB) to prepare bond referendum process and question</li> <li>• Begin action on acquisition</li> <li>• Action on preparing purchase agreement</li> </ul>
Tuesday, November 8	<ul style="list-style-type: none"> <li>• Engineering follow-up report to UTF (<b>TBD</b>)</li> </ul>
Wednesday, November 9	<ul style="list-style-type: none"> <li>• Town advises KDP of decision to exercise right of first offer</li> </ul>
Tuesday, November 22	<ul style="list-style-type: none"> <li>• Attorney (HSB) to provide update on bond referendum process</li> <li>• Jacobs Engineering follow-up report to UTF (<b>TBD</b>) <b>(A)(E)</b></li> </ul>
Tuesday, November 29	<ul style="list-style-type: none"> <li>• Ways &amp; Means Committee Meeting with UTF</li> <li>• KIU acquisition update</li> </ul>
Tuesday, December 6	<ul style="list-style-type: none"> <li>• Town Council Meeting</li> <li>• 120-Day proposal deadline per the Development Agreement</li> <li>• KIU acquisition and bond update</li> </ul>
Tuesday, January 3	<ul style="list-style-type: none"> <li>• UTF Meeting - 3:00 pm</li> <li>• Review and approve bond referendum question and strategy</li> <li>• Letter sent to SC Justice Department</li> <li>• Notice to Charleston County and Town Election Commission</li> </ul>
Friday, January 6	<ul style="list-style-type: none"> <li>• Deadline for Town’s proposal to KDP</li> </ul>
Tuesday, January 10	<ul style="list-style-type: none"> <li>• Ways &amp; Means Committee - 9:00 am</li> <li>• Town Council Meeting - 2:00 pm</li> <li>• KIU acquisition and bonding update</li> </ul>
Thursday, January 12	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> notice on bond referendum advertised</li> </ul>
Sunday, February 12	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> notice on bond referendum advertised</li> </ul>
Tuesday, February 14	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> Public Information Meeting - 2:00 pm (Town Hall)</li> </ul>
Wednesday, February 29	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Public Information Meeting - 7:00 pm (Town Hall)</li> </ul>
Saturday, March 10	<ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Public Information Meeting - 9:00 am (Sandcastle)</li> </ul>
Tuesday, March 13	<ul style="list-style-type: none"> <li>• Bond referendum voting</li> </ul>
Wednesday, March 16	<ul style="list-style-type: none"> <li>• Town Election Commission to certify referendum results</li> </ul>

**(A) = Attorney to attend**

**(E) = Engineer to attend**