

**WAYS & MEANS COMMITTEE MEETING  
KIAWAH ISLAND MUNICIPAL CENTER  
1<sup>ST</sup> FLOOR CONFERENCE ROOM  
March 10, 2008, 8:00 AM**

**Minutes**

**I. Call to Order: Mr. McIver called the meeting to order at 8:04 AM.**

**II. FOIA:** Notice of this meeting has been published, and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

**III. Roll Call:**

Present: Don McIver, Chair  
Steven Orban, Councilman  
William G. Wert, Mayor

Also Present: Tumiko Rucker, Town Administrator  
Kenneth Gunnells, Town Treasurer

**IV. Minutes**

A. Ways & Means Committee Meeting – January 7, 2008

**Mayor Wert moved to approve the minutes; Motion seconded by Mr. Orban. Mr. Wert asked that the motion under “New Business, Item B” be corrected in order to reflect the second motion and vote of the committee. Mr. McIver asked that his statement pertaining to KICA maintenance fees for HVAC units be included under “New Business, Item B”. With those additions and corrections the minutes were approved unanimously.**

**V. Old Business**

A. None

**VI. New Business**

**A. Franchise Agreement with KIGR**

The Ways and Means Committee discussed the amendment to Franchise Agreement with the Resort. The Amendment allows for two separate one year terms. The Resorts letter to renew the contract offers their continued service for the extent of those renewal terms; equaling two years. This contract, if approved by Town Council will expire January 31, 2010.

**Mayor Wert moved to recommend the Franchise Agreement with KIGR to Town Council for approval. Mr. Orban seconded the motion. Motion carried unanimously.**

### **B. Beach Services Contract**

The Ways and Means Committee discussed the beach debris/services amendment. Mr. McIver asked how much of a price increase amendment included. Mrs. Rucker explained that the current service rate is \$1,708 and does not include bin repair. The amendment will increase that rate to \$2,100 and includes a Town requested increase in the scope of work; including the addition of recycling bins and maintenance of those bins. The bins must undergo constant maintenance due to shifting in the sand.

Mayor Wert stated that he would like an ordinance that bans glass from the beach. Mr. McIver stated that this would require explanatory signage as well. The Mayor directed Mrs. Rucker to proceed on an ordinance banning glass on the beach.

**Mayor Wert motioned to recommend to Town Council the approval of the Beach Debris Contract Amendment to Sunny's Pool and Spa for the amount of \$26,000.00 annually. Mr. Orban seconded the motion. Motion carried unanimously.**

### **C. Auditor Selection**

Mr. McIver discussed the bid process and stated that after careful evaluation, Mr. Gunnells has recommended that the auditor contract be awarded to Bryan, Truesdale, Adkins, and Williams, PA CPA. Mr. McIver stated that based on his personal experience, the lowest bid (Robert E. Milhouse, CPA PA) was unrealistically low and the highest bid (Dixon Hughes, CPA) was unrealistically high. Mr. Gunnells stated that due to perceived deficiencies with the two lowest bids, that his evaluation found the most qualified bidder to be Bryan, Truesdale, Adkins, and Williams, PA CPA.

**Mayor Wert moved to recommend to Town Council the approval of the auditor contract award to Bryan, Truesdale, Adkins, and Williams, PA CPA. Mr. Orban seconded the motion. Motion passed unanimously.**

### **D. Reappointment of SATAX Committee**

Mr. McIver stated that all 2007 SATAX Committee members have been contacted and have agreed to serve another annual term. Mr. William Daniels will be the chair of the ATAX Committee. Mr. McIver explained that the membership is guided by state law which requires SATAX membership from

different sectors and organizations, both public citizens and private firms located within the Town.

**Mayor Wert moved to approve the recommendations to Town Council. Mr. Orban seconded the motion. Motion carried unanimously.**

**E. Town Hall Building Maintenance/Repairs-Budgeted not to exceed \$9,000.**

Town staff advertised the request for bid in the Post and Courier for repairs to the front lobby of the Municipal Center. Four bid proposals were received. After evaluation, it was recommended by staff to approve the quote provided by Majestic Painting for the amount of \$5,900.00 and the quote from Carolina Acoustical Ceilings for \$2,500.00.

**Mr. Orban moved to approve the expenditure of up to \$9,000.00 for the repairs to the front lobby of the Municipal Center as recommended by staff. Mayor Wert seconded the motion. Motion carried unanimously.**

**D. AED Machines-Public Safety Equipment**

The Town is in the process of updating the current public safety equipment by purchasing three Phillips HeartStart FRx or AED machines for the quoted price of \$3,260.00.

**Mr. McIver motioned to approve the expenditure of \$3,260.00 for the purchase of three (3) new AED machines that will be stored at Town Hall and with beach patrol. Mr. Orban seconded the motion. Motion carried unanimously.**

**VII. Chairman's Report**

Mr. McIver stated that the Town's Financial Statements have been awarded another certificate of achievement. He went on to say that this is a great award and that many larger Towns in the state do not receive this recognition.

**VIII. Treasurer's Report**

No Report.

**IX. Comments**

Mrs. Rucker stated that the budget workshop has been scheduled for April 21<sup>st</sup>, 2008 at 2:00PM.

**X. Adjournment**

**Mr. Orban moved to adjourn the meeting at 8:27AM; motion seconded by Mayor Wert. Motion carried unanimously.**

Submitted by,

\_\_\_\_\_  
Catherine Wilson, Town Clerk

APPROVED:

\_\_\_\_\_  
Donald H. McIver, Jr., Chairman

Date:\_\_\_\_\_

CC: Ways and Means Committee  
Town Council  
Tumiko Rucker, Town Administrator