

**WAYS AND MEANS COMMITTEE
KIAWAH ISLAND MUNICIPAL CENTER
UPSTAIRS CONFERENCE ROOM
SEPTEMBER 29, 2009; 9:00AM**

MINUTES

- I. Call to Order:**
Mayor Wert called the meeting to order at 9:00am.
- II. FOIA:** Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.
- III. Roll Call:**
Present: G. Steven Orban, Chairman
William G. Wert, Mayor
Charles R. Lipuma
Harry M. McHugh
- Also Present:** Kenneth Gunnells, Treasurer
Tumiko Rucker, Town Administrator
Catherine Wilson, Town Clerk
- Absent:** Alan L. Burnaford
- IV. Approval of Minutes:**
- A. Ways and Means Meeting Minutes of August 25, 2009**
Mayor Wert motioned to approve the minutes of August 25, 2009. Mr. Lipuma seconded the motion. The motion carried unanimously.
- V. Old Business**
None
- VI. New Business**
- A. Kiawah Island Parkway Landscaping Bid Review**
Mr. Orban stated that this is to discuss the landscape bids for the Parkway Project. He explained that three bids were submitted. The Greenery is the lowest bidder with a bid of \$509,568.52; Three Oaks is the second lowest bidder with a bid of \$611,385.50; and, Sustainable Resource Group with a bid of \$689,893.22.
- Mayor Wert stated that there was a huge disparity in the site prep numbers. Mr. Orban stated that some of the larger numbers early in the project can possibly be “plug numbers” where contractors attempt to get their money early in the project.

He stated that the most important number to focus on is the bottom line and that the Greenery was nearly \$200,000 lower.

Mr. Orban stated that Sustainable Resource Group got another large project and had to change their personnel schedule. He stated that they sent in a revised personnel schedule. He stated that some of the smaller companies may have had an issue getting bonded and that as a municipality the Town does not accept bids that are not bonded.

Mr. Gunnells stated that references were called on the two lowest bidders: the Greenery and Three Oaks Construction. All references were extremely happy with both groups.

Mr. Orban stated that this project will begin sometime within the next few weeks and sodding will take place in early spring of 2010.

Mr. Orban motioned to recommend to Town Council the award of the Kiawah Island Parkway Project Landscape Contract to The Greenery. Mr. Lipuma seconded the motion.

Mr. McHugh asked how the landscaping cost compares to the total Parkway Budget. Mr. Orban stated that the landscape budget was originally \$400,000 and these bids are relatively close to that. Mayor Wert stated that they have done a really good job a getting the job bid. Mr. Lipuma stated that Mr. Arrington, KDP, thought that this project would run close to \$800,000.

Mr. McHugh asked what the total cost of the project is. Mr. Orban stated that irrigation and landscaping is necessary and that the total cost may be near \$2.5 Million.

Mayor Wert stated that the group has done a really good job on the project and that Thomas and Hutton and KDP have also agreed to the recommendation.

Mr. McHugh asked whether Dave Achey, KICA, has been involved with the plan. Mrs. Rucker stated that she met with Dave Achey a few weeks ago and he was happy with the plan as it was bid. Mr. Orban stated that he was involved with the design and Mrs. Rucker stated that he was happy with the drip irrigation rather than a sprinkler system.

Mayor Wert motioned to amend to suggest to Council to award the landscape contract to the Greenery for not more than \$550,000. Mr. Lipuma seconded the motion.

Mr. Lipuma seconded the original motion to recommend to Town Council that the landscape award go to the Greenery. The motion carried unanimously.

B. Pending Change Orders

Mr. Orban stated that most of the change orders have to be done to complete the job. They are to provide a better aligned road and path. Mr. Orban stated that there were some changes on the bridge and the guardrail on both ends of the bridge was beginning to deteriorate and were at varying angles. The railing was also too close to the bike path at certain spots. The guardrail will be removed and replaced with new on both sides. The bike path side must be done and the other side does not have to be done. Mr. Lipuma stated that both sides are deteriorating. Mayor Wert stated that it should be done now. Mr. Orban stated that this has helped the alignment and the new guardrail will look great.

Mr. Orban walked the curb and marked all spots where it is broken. This will be replaced during paving.

The biggest issue is a storm drain line at Freshfields that runs from the Freshfields Entrance and drains on the bike path side. This is a 36 year-old 24" pipe that runs 1,300' and it is very deteriorated. This pipe was filmed and shows that it was badly deteriorated. This pipe will be replaced with concrete pipe and only one price has been provided. Mr. Orban stated that Gulfstream provided a quote but that he would like to bid this as a separate job.

Mr. McHugh stated that KICA did a large drainage repair on Surfsong and was able to slipline. Mr. Orban stated that this would not work on this job because of the size of the pipe and the deterioration of the current one.

Mr. Orban stated that three additional subcontractor prices will be gathered for the installation of wooden guardrail.

Mr. Orban stated that the plan for landscape irrigation to open cut KIP and install 8" casing pipe in four locations. This will probably be done on a Sunday evening and night and be completed by Monday morning.

When totaling the change orders there is the potential of \$354,000 in change orders. He stated that he does not see many more coming through. The total of the project is \$2.5 Million including the change orders.

Mr. McHugh asked if it was still at budget.

Mayor Wert stated that with the change order approval the Drain will have to be brought to full Council for approval. Mayor Wert stated that he suggests a pre-approval for up to \$200,000 for storm water drain line and \$50,000 for the Kiawah Island Parkway.

C. Nuvoxx Contract Renewal

Mrs. Rucker stated that Nuvoxx is the telephone service provider contracted three years ago. She met with the new account representative and worked out a new contract that provides a cost savings with additional service provision.

Mayor Wert motioned to approve the contract renewal with Nuvoxx. Mr. Lipuma seconded the motion. The motion carried unanimously.

D. Jeep Wrangler Bid Award

Mr. Gunnells stated that because of the Jeep’s rusted condition, it was taken out of service. The Town published an invitation for bids on the Jeep at a minimum bid of \$1,500. This price was a recommendation from Rick Hendrick Dodge. Mr. Gunnells stated that two bids were received; Butch Neal with a bid of \$1,800 and Shawn Kelly with a bid of \$1,700.

Mayor Wert motioned to award the Jeep to Butch Neal for a price of \$1,800. Mr. Lipuma seconded the motion. The motion carried unanimously.

E. Beach Patrol

Mr. Orban stated that the Town has been very disappointed with the work of A-Services beach patrol service provision since June 2009. A thirty day notice was delivered to A-Services Group and their contract will expire October 23, 2009. Mr. Orban stated that the Town needs someone to hire to take the place of the current providers.

Island Beach Services and Charleston County Deputies were solicited for pricing. Mr. Gunnells stated that the following quotes were received:

	Yearly	Remaining 09-10	Over Budget
IBS (Monthly)	\$208,164.17	\$119,280.57	\$16,555.12
IBS (Yearly)	\$218,360.00	\$110,806.46	\$8,081.01
CCD	\$255,818.94	\$146,496.71	\$43,771.26

Mayor Wert stated that the Town has more than adequately noticed A-Services Group both by meetings and letters to various levels of management.

Mayor Wert stated that he feels the Town should award this to Island Beach Service based on the quotes presented for a three year contract, including the cost of living increase, with a standard 30 day termination clause, to begin on October 23, 2009. Mr. Lipuma seconded the motion. The motion carried unanimously.

VII. Chairman’s Report:

No Report

VIII. Treasurer's Report:

Mr. Gunnells stated that the audit is finished and the audit report will be presented to Town Council at the next meeting. There were no findings for a management letter and no weaknesses were found. A quarterly financial report will be presented at the next meeting Ways and Means meeting. Revenues are over budget but are less than last fiscal year. Revenues will exceed expenses by \$900,000.

IX. Citizen's Comments:

A Butch Neal, Island Beach Services

Mr. Neal stated that he put a lot of emphasis on the beach service and he will pay that much attention to the beach patrol. He explained that logos and uniforms have been ordered not even knowing if they would be awarded the beach patrol contract.

B. Wendy Kulick, 38 Marsh Edge Lane

Mrs. Kulick stated that the Committee recommended the landscaping contract at a price not to exceed \$550,000 and that the Greenery's bid was \$445,000. She asked if the difference includes irrigation. Mr. Orban stated that the difference includes two ad alternates and room for change if necessary.

Mrs. Kulick stated that last month Mr. Arrington presented a landscape design with a budget of nearly \$800,000. She stated that since that meeting, the bids went out for landscaping. Mrs. Kulick asked when the Town decided not to go forward with Mr. Arrington's proposal. Mr. Orban explained that the bids received are bids based on Mr. Arrington's and Mr. Spencer Nash's plans. He explained that the price differences were produced by the current bidding climate. Mr. Lipuma stated that the bidding climate is producing bids that are lower than the projections.

X. Committee Member Comments:

Mr. McHugh,

Mr. McHugh stated that as a point of information from the Environmental Committee meeting, the plants at the mitigation site have mostly died. Mr. Orban stated that the Town will file a mitigation report annually to OCRM. The area will probably fill in with natural growth.

Mayor Wert

Mayor Wert stated that a great deal of thanks should go to Mr. Orban and Mr. Lipuma for their work on the Parkway Project and Mayor Wert stated that the meetings last up to 4 to 5 hours every week.

Adjournment:

Mayor Wert motioned to adjourn the meeting at 10:02am. Mr. Lipuma seconded the motion. The motion carried unanimously.

Submitted by,

Catherine Wilson, Town Clerk

Approved by,

G. Steven Orban, Chairman

Date