

**WAYS & MEANS COMMITTEE MEETING**  
**Kiawah Island Municipal Center**  
**Council Chambers**  
**May 24, 2021; 3:00 pm**

Minutes

I. **Call to Order:** *Chairman Prickett called the meeting to order at 3:00.*

II. **Pledge of Allegiance**

III. **Roll Call:**

**Present at the meeting:** Dan Prickett, *Chairman*  
John D. Labriola, *Mayor*  
Maryanne Connelly, *Committee Member*  
John Moffitt, *Committee Member*  
Dr. Scott Parker, *Committee Member*

**Also Present:** Stephanie Tillerson, *Town Administrator*  
Dorota Szubert, *Town Treasurer*  
Petra Reynolds, *Town Clerk*  
Brian Gottshalk, *Public Works Director*

IV. **Approval of Minutes:**

A. Ways and Means Committee Meeting of April 26, 2021

*Committee Member Connelly made a motion to approve the minutes of the March 22, 2021 Ways and Means Committee meeting. The motion was seconded by Committee Member Parker and was unanimously passed.*

V. **Citizens' Comments: (Agenda Items only)**

None

VI. **Old Business:**

None

VII. **New Business:**

A. Review and Recommendation to Town Council for Approval of the Proposal from Artigues for Maintenance of the Parkway Landscape

Mr. Gottshalk stated maintaining the natural look of the landscape on Kiawah requires constant attention and care, specifically in maintained areas along roadways, common areas, and public buildings. The recently completed landscape improvement project along the Parkway, Artigues Landscape and Maintenance, reduced the amount of sod along the parkway and focused on showcasing the natural beauty and sustainability of native plants and will require professional maintenance to ensure that it remains healthy and attractive.

Landscape maintenance along the Parkway and Beachwalker Drive has been contracted to The Greenery for many years, but due to recent dramatic changes to the Parkway landscaping, the

current contract and pricing from The Greenery became obsolete. The Town plans to go out for bid for a new landscape maintenance contractor this fall and begin the new contract on January 1, 2022. In the interim, Mr. Gottshalk recommended continuing to use Artigues Landscape Maintenance to maintain the new landscape. He stated that Artigues did an exceptional job throughout the installation, is intimately familiar with the new landscape and irrigation system, and is currently performing maintenance through May 31, 2021. The presented landscape maintenance proposal from Artigues for \$71,400.00 will cover the time period between June 1-December 31, 2021, and Artigues has offered to extend their warranty for all Parkway planting in perpetuity as long as they remain responsible for landscape maintenance.

Committee Members discussed the current contract with the Greenery, suspension of the services that would no longer be required, comparison of the pricing between with two landscape services, warranties on the newly repaired irrigation system along with the plantings in the Artigues proposal, the irrigation system maintenance and auditing, and the impact on the plantings caused by delays experience during the repaving project.

Committee Member Moffitt pointed out the items listed as billable in the proposal and asked that an estimated cost of the items required for the contract duration be included in the proposal presented to the Town Council for consideration.

Committee Members engaged in an in-depth discussion of the landscape maintenance contract and the requirement to follow the Town's procurement process in selecting a maintenance contractor for a future contract.

***Committee Member Parker made a motion to recommend to Town Council the approval of the proposal from Artigues Landscape and Maintenance, LLC to maintain the Parkway Landscape. The motion was seconded by Committee Member Connelly.***

Committee Member Moffitt asked that the recommendation include a caveat that the incremental costs be included in the proposal to Town Council.

Mayor Labriola also asked to inquire if Artigues, during the bidding process, intends to extend the warranty for all Parkway planting in perpetuity as long as they remain responsible for landscape maintenance, as stated in their proposal. Committee Member Parker suggested that a simple revision to the language in item number six of the current proposal would clarify the intent.

- 6) *If this proposal is accepted, Artigues Landscape and Maintenance, LLC will extend the landscape warranty in perpetuity for as long as "a" maintenance agreement is in effect for the newly completed Kiawah Island Parkway Landscape Enhancement Contract.*

***Following the discussion, the motion to recommend to Town Council the approval of the proposal from Artigues Landscape and Maintenance, LLC was unanimously passed.***

**VIII. Chairman's Report:**

None

**IX. Treasurer's Report:**

None

**X. Citizen Comments:**

None

**XI. Committee Member's Comments:**

Committee Member Connelly commented that the traffic flow during the PGA Tournament was extraordinarily good, with very few issues. She also complimented the performance of the deputies working on the island.

**XII. Adjournment:**


*Committee Member Parker made a motion to adjourn the meeting at 3:34 pm. Committee Member Moffitt seconded the motion and was unanimously passed.*

Submitted by,



Petra S. Reynolds, Town Clerk

Approved by,



F. Daniel Prickett, Chairman

7-12-2021

Date