

**ARTS & CULTURAL EVENTS COUNCIL MEETING  
THURSDAY, MAY 3, 2018; 2:00 P.M.  
KIAWAH ISLAND MUNICIPAL CENTER  
COUNCIL CHAMBERS CONFERENCE ROOM**

**MINUTES**

- I. **Call to Order:** Mrs. Mezzanotte called the meeting to order at 2:00 p.m.
- II. **FOIA:** Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

III. **Roll Call:**

**Present:** Diana Mezzanotte, Chair  
Van McCollum  
Jodi Rush  
Robert Hill  
Bill Blizard  
Joan Collar  
Judy Chitwood  
Becky Hilstad  
Gary Rice  
David Wohl

**Absent:**

**Also Present:** Marilyn Ferrell, Communications Assistant

IV. **Approval of Minutes:**

*Mr. Blizard motioned to approve the minutes of April 5, 2018. Mr. Hill seconded the motion. The motion carried out unanimously.*

V. **Old Business:**

A. **2018/2019 Arts and Cultural Events Season Planner and Financial Review**

The Council discussed the following events:

2018/2019 Arts and Cultural Events (Rev.5/31/18)

Artist	Event	Date/Time/Venue	Cost	AC Budget	CEF Budget	Ticket Price	Quantity	Notes
Blizard	Moranz Entertainment Presents Let the Good Times Roll	Monday, July 23, 2018 7:30 pm   East Beach	\$25,000		\$25,000	480 (\$10)	480	Town profit
Chitwood	Charleston Jazz Orchestra presents MOTOWN: The Groove that Changed America	Sunday, August 12, 2018 7:30 pm   East Beach	\$16,680		\$17,080	460 (\$10)	460	Town profit
Collar	Piano Bar	Wednesday, September 19, 2018 5:00-7:00 pm   The Sandcastle	\$250		\$250			
Rush	Lomazov/Rackers Piano Duo	Sunday, September 23, 2018 4:00 pm   Church of Our Saviour	\$4,000	\$180	\$4,540		345 (172)	
Collar	Piano Bar: Blue Heron Pond Boys	Wednesday, October 3, 2018 5:00-7:00 pm   The Sandcastle	\$400		\$400			
Hilstad	Micah McLaurin	Sunday, October 7, 2018 4:00 pm   Church of Our Saviour	\$3,000	\$180	\$3,180		345 (172)	
Hilstad	PURE Theatre: A Doll's House, Part 2	Sunday, October 14, 2018 4:00 pm   Turtle Point Clubhouse	\$7,300	\$1,580	\$8,880		288 (144)	
Blizard	Festival of Mountain Music	Sunday, October 21, 2018 4:00-6:30 pm   East Beach	\$21,700		\$21,700	460 (230)	460	Town profit
Hilstad	Steep Canyon Rangers	Saturday, October 27, 2018 7:30 pm   East Beach	\$15,000	\$1,530	\$17,580	480 (230)	480	Town profit
Hilstad	Charleston Symphony Orchestra (following Tour of Homes)	Saturday, November 3, 2018 5:00 pm   East Beach	\$33,500	\$280	\$33,780			
Collar	Piano Bar: Robbie Madison Duo	Wednesday, November 7, 2018 5:00-7:00 pm   The Sandcastle	\$400		\$400			
Rush	Andy Offutt Irwin	Wednesday, November 14, 2018 7:30 pm   Seabrook Island House	\$3,000	\$800	\$4,185		403 (201)	
Chitwood	Quiana Parler & Friends	Friday, November 30, 2018 7:30 pm   East Beach	\$6,000	\$1,580	\$7,580	460 (230)	460	Town profit
McCollum	The Western Wind: The Holiday Light	Tuesday, December 4, 2018 7:30 pm   Holy Spirit Catholic Church	\$16,000		\$16,060	748 (330)	748	
Blizard	Dominick Farinacci with Shené Johns	Friday, January 4, 2019 7:30 pm   Seabrook Island House	\$8,500	\$980	\$12,830	403 (201)	403	Town profit
McCollum	Frank Vignola's Hot Jazz Guitar Trio	Friday, January 11, 2019 7:30 pm   Turtle Point Clubhouse	\$6,000	\$1,080	\$7,670	288 (144)	288	Baxter profit
Chitwood	Quentin Baxter presents...	Sunday, January 13, 2019 7:30 pm   Turtle Point Clubhouse	\$25,000		\$25,000	288 (144)	288	Baxter profit
Collar	Art Film	Friday, January 18, 2019 3:00-5:00 pm   The Sandcastle	\$250		\$250			
Collar	Art Film	Friday, February 1, 2019 3:00-5:00 pm   The Sandcastle	\$250		\$250			
Collar	Julian Gargiulo	Thursday, February 7, 2019 7:30 pm   Seabrook Island House	\$5,000	\$1,080	\$7,340	403 (201)	403	
Chitwood	Quentin Baxter presents...	Sunday, February 10, 2019 7:30 pm   Turtle Point Clubhouse			50	288 (144)	288	Baxter profit
Hilstad	Norbert Lewandowski, cellist	Saturday, February 16, 2019 7:30 pm   Turtle Point Clubhouse	\$1,200	\$280	\$1,480			
McCollum	Herring Chamber Ensemble	Sunday, February 24, 2019 4:00 pm   Church of Our Saviour	\$9,800	\$180	\$9,980	345 (172)	345	
Collar	Art Film	Friday, March 1, 2019 3:00-5:00 pm   The Sandcastle	\$250		\$250			
Rush	College of Charleston: Students from Jazz Studies	Sunday, March 3, 2019 4:00 pm   Church of Our Saviour	\$1,500	\$180	\$1,680	345 (172)	345	
Chitwood	Quentin Baxter presents...	Sunday, March 10, 2019 7:30 pm   Turtle Point Clubhouse			50	288 (144)	288	Baxter profit
Hilstad	Charleston Symphony Orchestra	Sunday, March 17, 2019 4:00 pm   Holy Spirit Catholic Church	\$12,500		\$12,500	748 (330)	748	
Collar	Piano Bar	Wednesday, March 27, 2019 5:00-7:00 pm   The Sandcastle	\$250		\$250			
Collar	Art Film	Friday, March 29, 2019 3:00-5:00 pm   The Sandcastle	\$250		\$250			
Rush	Fernando and Luis Costa, Piano and Cello	Sunday, March 31, 2019 4:00 pm   Church of Our Saviour	\$4,500	\$180	\$5,400	345 (172)	345	
Blizard	Hard Day's Night	Thursday, April 4, 2019 7:30 pm   Seabrook Island House	\$7,500	\$650	\$10,200	403 (201)	403	Town profit
Collar	Piano Bar	Wednesday, April 10, 2019 5:00-7:00 pm   The Sandcastle	\$400		\$400			
Blizard	Blues by the Sea	Sunday, April 14, 2019 3:00-7:00 pm   Freshfields	\$15,000		\$15,000			
Collar	Piano Bar	Wednesday, April 24, 2019 5:00-7:00 pm   The Sandcastle	\$400		\$400			
Rice/Rush	Piccola Preview	Sunday, May 5, 2019 4:00 pm   Holy Spirit Catholic Church	\$5,000		\$5,000	748 (330)	748	
						\$100,645	\$171,200	

Arts Council Budget Breakdown		Trackable	
spendable	\$110,000	spendable	\$110,000
contingency	\$5,000	contingency	\$5,000
admin	\$3,000	estimated ticket profit	\$7,600
total	\$118,000	Total	\$122,600
		Events Total	\$100,645
		Balance	\$21,955

Cultural Events Budget Breakdown		Trackable	
spendable	\$179,000	spendable	\$179,000
contingency	\$3,000	contingency	\$3,000
total	\$182,000	estimated ticket profit	\$7,600
		Total	\$189,600
		Events Total	\$171,200
		Balance	\$18,400

Mrs. Mezzanotte informed the Council that East Beach is not available April 4, 2019 for Hard Day's Night. She asked for input from the Council on if they should find a date to reschedule or if Seabrook could work as a venue. The Council came to a consensus that moving the venue would be easier than changing the date, and the audience capacity between venues is a small difference. Mr. Blizard stated that at least 400 people can be sat theatre style at Seabrook compared to the 460 at East Beach. The Council also agreed that the event should have a ticket fee of \$10.

Mrs. Mezzanotte asked the Council to consider how many events have ticket fees during this season and reminded the Council that the extra money is not needed in the budget. She stated she did not think it was necessary to charge for two more events, Quiana Parler and Hard Day's Night. The Council disagreed and stated that charging for the events helps reduce the amount of "no shows."

## **VI. New Business**

### **A. Event Planning Forms**

Mrs. Mezzanotte stated that Ms. Ferrell would like to have the new 2018/2019 season planner out by the first week in July, so she needs all event planning forms turned in as soon as possible.

She also recommended to Ms. Collar that Mr. Wohl may be able to assist her in choosing the Art Films this year if she would like.

### **B. Contract Changes**

Mrs. Mezzanotte informed to the Council that she made a few edits to both the Arts Council contract and the Cultural Events contract because originally there was nothing addressing canceling an indoor event versus an outdoor event.

The changes to the contracts are as follows:

**A.) Outdoor Events – The TOWN will be relieved of any and all of its obligations to PERFORMER in the event that a scheduled appearance must be cancelled due to a catastrophe, casualty or acts of nature including thunderstorms, excessive rain and wind, fire, loss of venue or any other event over which it has no control. Expenses that were incurred directly related to the cancelled performance will be reimbursed once approved by the TOWN. If the PERFORMER cancels for any reason other than the aforementioned Acts of God, the PERFORMER will be obligated, at the TOWN's discretion, to compensate the TOWN for any expenses incurred that are directly related to the cancelled performance including, but not limited to, publicity room rental, catering services, and audio/visual equipment rental.**

**B.) Indoor Events – The TOWN will be relieved of any and all of its obligations to PERFORMER in the event that a scheduled appearance must be cancelled due to a catastrophe, casualty or acts of nature including excessive rain and wind, fire, loss of venue or any other event over which it has no control. Expenses that were incurred directly related to the cancelled performance will be reimbursed once approved by the TOWN. If the PERFORMER cancels for any reason other than the aforementioned Acts of God, the PERFORMER will be obligated, at the TOWN's discretion, to compensate the TOWN for any expenses incurred that are directly related to the cancelled performance including, but not limited to, publicity room rental, catering services, and audio/visual equipment rental.**

The Council discussed these changes and agreed on the edits. Mrs. Mezzanotte stated she would send it to the Town Attorney to review.

Mr. Rice explained to the Council about performance insurance, and whether the Council should have some sort of insurance to protect the Town and funds during a time where a performance may need to be canceled. Mrs. Mezzanotte stated she would look into that.

## **VII. Correspondence:**

None

## **VIII. Committee Member Comments**

**IX. Chairman's Comments:**

Mrs. Mezzanotte stated that a frequent attendee of Arts Council events recommended that the Council could have a donation box at each event for attendees to give money and then at the end of the season the Council could choose an organization or charity to give the money too. Mrs. Mezzanotte stated that she did not feel comfortable doing this or being responsible for handling cash or checks. The Council agreed and stated that although the idea is a great one, they do not want to take on that sort of responsibility.

She asked the Council if they should change the June Arts Council meeting since it falls during Piccolo Spoleto festival. The Council agreed to move the next Arts Council meeting to June 14.

She stated that the members of the 501(c)(3) committee will be meeting for the first time on May 10, and that she will keep the Council updated with what information comes from the meeting.

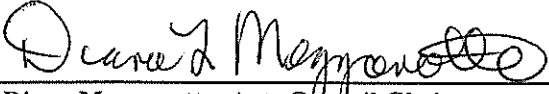
**IX. Citizens' Comments:**

None

**X. Adjournment**

*Mrs. Chitwood motioned to adjourn the meeting at 3:30 p.m. Mr. Blizzard seconded the motion. The motion carried unanimously.*

Submitted by: \_\_\_\_\_  
Marilyn Ferrell, Communications Assistant

Approved by:  \_\_\_\_\_  
Diana Mezzanotte, Arts Council Chair

Date: \_\_\_\_\_