

# PUBLIC WORKS COMMITTEE MEETING

Kiawah Island Municipal Center

Council Conference Room

January 14, 2019; 10:00 AM

## AGENDA

**I. Call to Order: Mr. DeStefano called the meeting to order at 10:00 am.**

**Present:** David DeStefano  
Steve Sager  
Warren Stannard  
Will Connor, KICA  
Rusty Lameo, Town Staff

**Absent:** Jim Gilliam

**Also Attending:** Stephanie Tillerson, Town Administrator

**II. Approval of Minutes:**

**A. Minutes of the Public Works Committee Meeting of December 10, 2018**

*Mr. Stannard made a motion to approve the minutes of the December 10, 2018, Public Works Committee meeting as amended. The motion was seconded by Mr. Connor and unanimously passed.*

**III. Old Business:**

**A. Update on Beachwalker Drive Project**

Ms. Tillerson updated the Committee by stating that Kimley-Horn (KH) was moving forward with the design of ten-foot turn lane into Beachwalker Park as presented at the last meeting. She indicated the turn lane along the bicycle/pedestrian path would be tied into the Park's new entrance design. She also noted the design was able to be moved toward the marsh without encroaching far enough to require OCRM permitting and eliminating the need for a right-of-way from the Partners. Ms. Tillerson stated that once the design was finalized it would come back to the Committee for review and approval following by the beginning of the bidding process. She indicated that completion of the project by Memorial Day would be on a tight schedule but KH was hopeful that it could be accomplished without the requirement for permits and permissions.

**B. Update on Shoreline Erosion and Gabion Wall**

Mr. Lameo stated that work continued on the Gabion Wall project, but he was not able to obtain a projected finish date at this time. He noted that the contractor requested a change order for \$7,128.00 which included fill, geo-cells and plantings for an additional 630 sqft. that was not included in the original proposal along with \$1,100.00 for installation of meadow mix, removal of the built-up reeds and pressure washing of the steps and ramps.

Committee members questioned if McSweeney Engineering had any issue with the miscalculation or the pricing of the change order and if other change orders could be expected. Mr. Lameo indicated that they did not at this time and referred back to the log book of weekly reports completed by McSweeney which indicated that all work had been done satisfactorily and that no other change order was expected. Members were in agreement to support the recommend approval of the change order.

#### **C. Update of Cleaning & Inspection of Parkway Storm Drainage**

Mr. Lameo stated that work should begin on the cleaning & inspection of Parkway storm drainage should begin the second week in January.

#### **D. Review of RFP for Parkway Renovation Project**

Mr. Lameo began the review of the RFP (Request for Proposals) for Parkway Renovation Project by stating that the storm drainage report was to be included in the RFP, but if the release is being delayed, any recommend work to be added later as an additional Task.

Committee members discussed the scenarios of what could be in the storm drainage report and that if it recommended major repair work done, it could be very costly, and have to be completed before the renovation portion of the project could begin. Mr. DeStefano indicated there were four major issues that had to be dealt with;

1. Working with the Resort on access to their property,
2. What, if any, of the road had to be lifted such as in the Mingo curve,
3. Trying to keep people for driving off the road (a flat curbing has been discussed),
4. The dip in the road in the out bound lane exiting the Island which may have to be repaired by the Town since the State has refused to make any repairs.

Committee members engaged in an in-depth discussion each of the issues giving their comments, concerns or suggestions on each of them.

Also discussed was the goal to send out the RFP by the end of the month, or after the drainage report has been review by the Committee members. The RFP would give four weeks for the proposal to be submitted back to the Town.

In the discussion of the RFP, Mr. Stannard made the suggestion to give **Task I** a time limit for completion indicating that **Task II** currently has twelve-week time limit. Following in-depth discussion, Committee members came to the agreement to include in the RFP a twelve-week time limit for **Task I** and eight-week for **Task II**.

#### **IV. New Business:**

None

#### **V. Citizen Comments:**

None

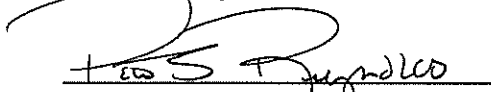
**VI. Committee Member's Comments:**

Mr. Stannard stated that the renovation of the Parkway will not be taking place for approximately one year and questioned if the Town has an contingent plan to repair the places that are in need of patching/repair now and in the future. The suggestion was made for the Town to engage an on-call contractor to do, as needed, small temporary repairs before they become a large repair and should be topic of discussion at the next meeting.

**VII. Adjournment:**

*Mr. Sager made a motion to adjourn the meeting at 11:05 am. The motion was seconded by Mr. Stannard and was unanimously passed.*

Submitted by,

  
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Petra S. Reynolds, Town Clerk

1.29.2019

Date