

PUBLIC WORKS COMMITTEE MEETING

Kiawah Island Municipal Center

Administrative Conference Room

July 9, 2018; 10:00 AM

Minutes

I. Call to Order: *Mr. Stannard called the meeting to order at 10:00.*

Present: Steve Sager
Warren Stannard
Will Connor, KICA
Rusty Lameo, *Town Staff*

Absent: David DeStefano
Jim Gilliam
Joseph Kasman

Also Attending: John Wilson, *Council Liaison*
Stephanie Tillerson, *Town Administrator*

II. Approval of Minutes:

A. Minutes of the Public Works Committee Meeting of May 14, 2018

Mr. Stannard made a motion to approve the minutes of the May 14, 2018, Public Works Committee meeting as amended. The motion was seconded by Mr. Sager and unanimously passed.

III. Old Business:

A. Update on Betsy Kerrison Parkway (outbound from Freshfields) guardrails and dips in the roadway surface.

Mr. Lameo reported the installation of the guardrails on both the inbound and outbound sides of Betsy Kerrison by the State had been completed. He stated the replacement of the drip irrigation system and replanting of Breeze Grass along the guardrail are being scheduled through the Greenery.

Mr. Lameo reported the two substantial dips in the outbound roadway surface was inspected by the engineering group from the State. It was reported that examination of the culvert did not show any shifting or breaking and the dips in the roadway, not an issue and deemed safe. Mr. Lameo indicated the contract the engineers and expressed his concern with the roadway, and requested they come back and reinspect the roadway which resulted in the same response along with that there was no plan to repave the roadway in the near future.

Mr. Wilson requested Mr. Lameo submit to him a synopsis of the conversations including the names, dates, and outcomes so that he could forward it to the Commissioner representing Kiawah on the DOT (Department of Transportation).

Members agreed that the dip is not only a safety issue but also contributes to the ponding of water across the roadway.

B. Review of Soil Consultants Parkway Evaluation/Repaving Report

Mr. Lameo reported a representative from Soil Consultants was not available to attend the meeting to answer committee members questions. Mr. Stannard indicated that he thought the report was very good, he had several questions and requested that a representative attend the August meeting.

Members discussed the next step of creating an RFP (Request of Proposals) for the design and construction of the project. Also discussed were recommendations made in the report on the drainage along the Parkway. Mr. Lameo stated the drainage project discussed at the last meeting of cleaning and scoping of the basins and pipes has begun.

Mr. Wilson pointed out that the RFP should include a reference to the recommendations coming from the Sea Level Rise reported would be completed and presented to Council in the coming months.

C. Approval of the RFP for the Provision of Design & Engineering Service for Beachwalker Drive Traffic Study

Ms. Tillerson indicated that the subcommittee agreed on removing the traffic counts along Beachwalker Drive from the RFP to be competed independently and provided to those interested in bidding on the project. Mr. Lameo noted that he had already placed one of the Town's counters just past the Timbers entrance to log some of the inbound and outbound Beachwalker Park traffic over the 4th of July. He also reviewed the RFP developed for the quotes on the Traffic Counts data collection to submitted on or before July 13th:

In anticipation of a road project within the Town of Kiawah Island, located on Beachwalker Dr., the town is requesting a quote for the following road counts. Required will be fourteen hours of turning movement counts (6am-8pm) at the Kiawah Island Parkway/Beachwalker Drive intersection as well as 2 (two) 24-hour tube counts along Beachwalker Drive. The locations will be coordinated with the Town. A queue analysis beginning 1 hour prior to the park opening and finishing 1 hour after the park closed should be completed as well to help determine the vehicles waiting to enter the park. The queue should be recording in 15-minute increments. The data should be collected on two different days with at least one being on a Saturday during peak months. The times for data collection will be coordinated with the Town.

Ms. Tillerson indicated that the Beachwalker Drive Subcommittee recommended the approval of the RFP for the Provision of Design & Engineering Service for Beachwalker Drive Traffic Study to the Public Works Committee (PWC). She indicated approval by the PWC members would allow the RFP to be released with a proposal submission date of August 8th.

Mr. Sager made a motion to approve the release of the RFP for the Provision of Design & Engineering Service for Beachwalker Drive Traffic Study. The motion was seconded by Mr. Connor and was passed by a two to one vote. Mr. Stannard voted NO.

Mr. Lameo reported on the replacement of signage by the DOT and the Town which has been stolen or damaged.

Ms. Tillerson added as an informational item that the Town is in the process of reviewing the preliminary plat for the senior housing development project being developed by the Partners. She noted that road work review by the PWC is not required since the road belongs to Seabrook.

Also discussed were potential PWC projects for the future. Ms. Tillerson suggested looking at ways to cut Town Hall expenses such as using a well or the ponds for more efficient irrigation purposes.

IV. New Business:

None

V. Citizen Comments:

None

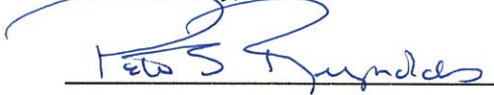
VI. Committee Member's Comments:

None

VII. Adjournment:

Mr. Sager made a motion to adjourn the meeting at 10:30. The motion was seconded by Mr. Connor and was unanimously passed.

Submitted by,



Petra S. Reynolds, Town Clerk

7.13.2018

Date