

# Town of Kiawah Island Rental Business License Application

## Property Information

Rental Property Address: \_\_\_\_\_  
*(Street #, Unit #, Street Name)*

Number of Bedrooms: \_\_\_\_\_

Number of Onsite Parking Spaces: \_\_\_\_\_

Maximum Occupancy: \_\_\_\_\_  
*Calculated as 2 occupants per each bedroom plus 2 additional occupants*

Has the home been modified in any way since construction to include more bedrooms than is currently listed on the Charleston County Assessor's website?

If so, please contact Community Development Services Department at 843-768-4879 to schedule a site verification inspection. Inspections shall be conducted prior to the issuance of a business license.

## Property Owner Information

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
*(Street #, Unit #, Street Name, City, State, Zip Code)*

## Authorized Agent Information (if applicable)

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

24-Hour Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
*(Street #, Unit #, Street Name, City, State, Zip Co*

# Town of Kiawah Island Rental Business License Application

## Acknowledgments by Owner/Agent

- 1) I have read the Town of Kiawah Island Notice of Rental Rules and Regulations (initial \_\_\_\_)
- 2) Solid waste (garbage) collection fees have been paid in full and there are no delinquencies on the account for the rental unit (initial \_\_\_\_)
- 3) All the sales and accommodation taxes have been collected and remitted as required by SC Law (initial \_\_\_\_)
- 4) I have posted the Notice of the Town of Kiawah Island Rental Rules and Regulations prominently within all rental units for which I am licensed to rent (initial \_\_\_\_)

## Rental Business License Application General Information

- All owners renting their property for more than two (2) weeks annually are required to obtain an annual class 7 business license with the Town of Kiawah Island.
- A change in ownership of the rental unit shall require the new owner to obtain a new license for a unit. A license is not transferable between owners.
- Business license fees are based on gross revenue, except for new business license applications. New business license application fees are based on a minimum fee of \$85.00.
- Owners who rent privately, and also through an agency, are required to have two (2) business licenses. One license is for the private rental and one license is for the agency rental.
- The "Business License Application" for renewals are due on January 1<sup>st</sup>, and must be received before March 1<sup>st</sup>, or a 5% per month will be assessed and added to the renewal fee.
- The "Rules and Regulations" are required to be posted in the rental unit, and shall be provided to the person renting the unit at the time of the rental contract or agreement.
- If a property is no longer rented, the owner must notify the Town of Kiawah Island to close the business license account. If this is not completed, late fees may still be assessed for any business licenses that are left in a lapsed status.

- Residential rentals require remittance of the following taxes:

State Sales Tax	5%	Remitted to the State
State Local Option Sales Tax	1%	Remitted to the State
County Transportation Tax	1%	Remitted to the State
School District/Education Tax	1%	Remitted to the State
State Accommodation Tax	2%	Remitted to the State
County Accommodation Tax	2%	Remitted to the County
Local Accommodation Tax	1%	Remitted to the County
<b>Total</b>	<b>13%</b>	

The owner can designate their agent to collect and remit these taxes, the property owner is ultimately responsible for the proper payment of these taxes. Failure to comply with the provisions could result in penalties and interest charges.

For questions, forms, or additional information concerning the taxes please contact:

Charleston County Revenue Collection Department	843-202-6080
State of South Carolina Department of Revenue	803-898-5970

If you have any questions or concerns about the Rental Permit Application Packet, please feel free to contact the Town of Kiawah Island at 843-768-9166 or [businesslicense@kiawahisland.org](mailto:businesslicense@kiawahisland.org)

# Kiawah Rental Rules and Regulations

## General

- Rental Property must have current "Twice Weekly" solid waste (trash) service.
- Maximum overnight occupancy is calculated at two (2) occupants, plus an additional two (2) occupants per each bedroom.  
*Example: a two-bedroom rental would be permitted 6 overnight occupants.*
- Parking must be off-street, in a garage, driveway, or driveway bump-out.
- Vehicles prohibited from parking include: recreation vehicles, buses, trailers, boats, trucks great than ½ ton, vans greater than 12 passengers, and other large vehicles.
- If you are staying in a villa or condo, parking is limited to the designated parking lot for the complex.
- No grills are permitted in multi-family units. Electric grills may be permitted with prior approval.
- Fires, or fireworks are not permitted
- No swimming or wading at Captain Sam's Inlet
- Vehicles are not approved on the beach unless prior approval has been granted.
- No pedestrian traffic is permitted in or on the sand dunes.
- Pets must be leash/lead when outside of the unit and owners are responsible to pick up after their pets. The Town has a designated area East of the Beach Club where pets may be off a leash. Please see the signage on the beach for dates the regulations are in effect.

## Storage

- Bicycles, beach gear, and other items, must be stored in an enclosed garage or a screened enclosure.
- Bicycles may be located outside, provided they are placed in bicycle racks where provided, or parked neatly within the property
- No articles of clothing, towels, or similar items shall be draped over deck railings, chairs, or stored in a way this is visible beyond the property line.

## Lighting

- Outdoor lighting facing seaward in beachfront units shall be turned off from 9:00pm to 7:00am, from May 15<sup>th</sup> through October 31<sup>st</sup>.
- Outdoor lighting for all other dwellings shall be turned off from 11:00pm to 7:00am daily, except for essential safety lights.

## Noise

- Town of Kiawah Ordinance Article 15, Chapter 15, Section 15-306 – Prohibited Noise. The intent is to minimize and loud and/or unnecessary noise of such character, intensity, and/or duration as to annoy, disturb, injure, and/or endanger the comfort, repose, health, peace, or safety of others with the Town of Kiawah Island limits. Of particular concern are loud audio and video broadcasts, dogs barking, and late-night parties. Sound that is audible beyond the real property boundaries of the unit where the sound originates from, is prohibited between the hours of 11pm and 7am daily. Commercial generators, chiller units, and other mechanical equipment are prohibited for residential use.