



Grant Guidelines

Purpose

Given the available resources, the Town of Kiawah supports a variety of charitable and educational organizations that are recognized as 501(c)(3), non-profit and/or tax-exempt entities providing services to the residents of Johns Island and Wadmalaw Island communities. In addition, the Town supports cultural and philanthropic organizations in the greater Charleston area. The Town allocates an amount not to exceed \$150,000 which becomes available after the adoption of the budget effective July 1st.

Eligibility

The Town of Kiawah considers only those organizations that are recognized as 501(c)(3), non-profit and/or tax-exempt entities.

Grants

The Town of Kiawah will consider grant proposals for projects that meet the following criteria:

- Organizations located in Charleston County whose services/programs seek to benefit Johns Island and Wadmalaw Island communities
- Organizations that provide services that are accessible to the public; benefit or enhance the community and demonstrate financial stability
- Result in measurable impact on the community
- Will use the grant and complete the project within twelve months

Priority consideration will be given to applicants that:

- Utilize large volunteer participation
- Collaborate with other organizations
- Leverage their funding sources
- Whose primary objectives are philanthropy and social well-being

Limitations

Grant proceeds may not be used for the following purposes:

- Projects not predominantly serving Johns and Wadmalaw Island
 - General operation expenses within the organization including salaries and vehicles
 - Endowment Campaigns
 - Religious instruction, proselytizing, or preaching
 - Sponsorships
 - Lobbying
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Evaluation

If the applying organization received funding last year, please provide a summary along with supporting documentation on how the money was spent.

Application Process

- Complete Charitable Giving Application
- Proof of designation as a non-profit organization that has been recognized as Tax Exempt of the Internal Revenue Code is required.
- Charitable donation requests and completed application must be made in writing on the organization's letterhead and sent to the Town of Kiawah Island, Attn: Town Clerk. Supporting documentation as requested on the attached "Charitable Grant Application" is required.

Additional Application Process Information

- Applications are made available in December on the Town website at www.kiawahisland.org and will be advertised in a newspaper of general circulation.
 - Reviews will be conducted by the Ways & Means Committee
 - Funding recommendations will be provided to Town Council for final approval.
 - Requesting organizations will be notified in writing of Council's decision.
 - All payments will be made directly to the requesting organizations in the form of a check. Payments will not be sent to third parties or individuals.
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